



## Requirements for Distributing Samples

**Sample Size Limits:**

Food: 2 ounces

Non- Alcoholic Beverage: 4 ounces

Follow these easy steps:

1. Complete the Food & Beverage Authorization forms by August 16th and submit to [vanessa.cruz@informa.com](mailto:vanessa.cruz@informa.com)
2. If samples are NOT pre-packaged, a hand wash station is required and must be rented through Edlen.
3. Mandalay Bay will inform you if your requests have been approved and if any further action is necessary.

**The deadline to submit your request is August 16, 2017.  
There are no onsite orders.**

## Frequently Asked Questions:

- **Question:** What is included in a hand wash station (food safety kit)?  
**Answer:** It includes a daily water fill, soap, paper towels, gloves, sanitizer, sanitizer bucket, cotton towel, test strips and a thermometer.
- How much does it cost to rent a hand wash station (food safety kit)?  
**Answer:** The food safety kit costs \$280 to rent and includes everything you need to be in compliance. Orders placed after September 6<sup>th</sup> will be \$420. Please note onsite orders will not be available for safety kits.
- **Question:** Is my company allowed to bring our own hand wash station?  
**Answer:** No, for safety purposes, all items must be provided by Edlen.
- **Question:** Where can I store my cold items?  
**Answer:** You can order refrigerated / frozen storage through Freeman. The [order form is on page 63](#) of the exhibitor service manual. Refrigerator rentals for your booth can be found on page 103 of the manual. *Please note:* if you order a refrigerator, you will also need to order electrical services through Edlen to cool the refrigerator.

- **Question:** Who can I contact on-site regarding my set-up or if I run out of supplies?  
**Answer:** The Mandalay Bay Service Desk can assist you with any set-up issues. They are located on the exhibit hall level by the FedEx office.
- **Question:** What am I allowed to distribute in my booth?  
**Answer:** You may distribute any pre-packaged food into sample sizes of 2 ounce or smaller. For example, a pre-made energy bar may be opened onsite and broken into 2 ounce samples. Non-alcoholic beverage samples may be distributed in 4 ounces or smaller. You may pre-mix the beverage in your booth, or Mandalay Bay could mix your beverage for you in their kitchen for a fee.
- **Question:** Am I allowed to heat items for distribution?  
**Answer:** Yes, you may heat or cook items in your booth space, but must contact the Clark County Health Department and follow all cooking rules and regulations. Refer to the cooking checklist for more information: [https://west.supplysideshow.com/content/dam/Informa/westsupplysideshow/en/2017/pdfs/SSW17-Cooking\\_Sampling\\_Check\\_List.pdf](https://west.supplysideshow.com/content/dam/Informa/westsupplysideshow/en/2017/pdfs/SSW17-Cooking_Sampling_Check_List.pdf)