



## Booth Move Form

Please complete the following information to request a move/change in your current booth

**Contact Information:** Please list the contact information of the individual that we should contact about open booth space.

<b>Company Name:</b>	
<b>Contact Name:</b>	
<b>Job Title:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	
<b>Website:</b>	
<b>Address:</b>	
<b>Current Booth Size &amp; Number:</b>	

### Desired Booth Size:

<input type="checkbox"/>	100sqft (10x10)	<input type="checkbox"/>	600sqft (20x30)
<input type="checkbox"/>	200sqft (10x20)	<input type="checkbox"/>	900sqft (30x30)
<input type="checkbox"/>	300sqft (10x30)	<input type="checkbox"/>	Other (please list size in Additional Comments)
<input type="checkbox"/>	400sqft (20x20)	<input type="checkbox"/>	Esca Bona Kiosk

### Desired Booth Type:

<input type="checkbox"/>	Inline (\$71/sq.ft.)
<input type="checkbox"/>	Corner (\$700 Premium)
<input type="checkbox"/>	Peninsula (\$1,400 Premium)
<input type="checkbox"/>	Island (\$79/sq.ft.)

**Additional Comments:** (for example: specific booth number, aisle preference, booth configuration, etc.)

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Completing and submitting this form does not guarantee that your booth will be moved. Informa Exhibitions will notify you (the Exhibitor) if options become available.

The order of companies on the waiting list is determined by the priority placement system. If companies have 0 (zero) priority points in our system, they will be listed in alphabetical order. Informa Exhibitions will give each Exhibitor three (3) opportunities to move their booth. If an Exhibitor's booth moves, or if the Exhibitor turns down all three options, the Exhibitor will be removed from the waiting list

### **PRIORITY PLACEMENT PROCESS:**

The priority placement system is a collection of dollars spent with Informa Exhibitions, which gives you priority status when selecting your SupplySide West 2019 booth location. Your priority status is based on the total dollars spent with Informa Exhibitions, which specifically includes SupplySide West, SupplySide East, SupplySide, and Natural Products INSIDER, during the last three calendar years and the current calendar year.

Please send this completed form to [Claire.Webb@informa.com](mailto:Claire.Webb@informa.com)